

Vehicle Description Report

Questions? Contact Mitchell Service Bureau: (800) 710-2451 Fax: (858) 530-8904 Email: TLVServiceCenter@mitchell.com



Claim-Suffix ID:	Claimant Name:	Claimant Phone:	Loss Date:
License Plate:	Insured Name:	Insured Phone:	Loss Type:
VIN:	Year:	Make:	Model:
Mileage:	Body Style:	Ext. Color:	
Engine:	Transmission: <input type="checkbox"/> Adaptive <input type="checkbox"/> Automatic <input type="checkbox"/> Interactive <input type="checkbox"/> Manual	Drive Train: <input type="checkbox"/> 2WD <input type="checkbox"/> 4WD <input type="checkbox"/> AWD	
Location of Vehicle:	Zip Code:	Inspected By:	Date:

FACTORY INSTALLED OPTIONS AND EQUIPMENT:

EXTERIOR <input type="checkbox"/> Air Dam – Front <input type="checkbox"/> Air Dam – Rear <input type="checkbox"/> Automatic Headlights <input type="checkbox"/> Carriage Top <input type="checkbox"/> Fog Lights <input type="checkbox"/> Graphics – OEM <input type="checkbox"/> Ground Effects – OEM <input type="checkbox"/> Luggage Rack <input type="checkbox"/> Mirror – Heated and Power <input type="checkbox"/> Pickup – Dual Rear Wheels <input type="checkbox"/> Pickup – Exterior Rails <input type="checkbox"/> Pickup – Sliding Rear Window <input type="checkbox"/> Pickup – Snow Plow Prep. Package <input type="checkbox"/> Pickup – Truck Bed Liner <input type="checkbox"/> Pickup – Tonneau Cover <input type="checkbox"/> Power Mirrors <input type="checkbox"/> Privacy Glass <input type="checkbox"/> Rear Step Bumper – Chrome <input type="checkbox"/> Rear Step Bumper – Painted <input type="checkbox"/> Removable Top <input type="checkbox"/> Running Boards <input type="checkbox"/> Soft Top <input type="checkbox"/> Spoiler (Rear) <input type="checkbox"/> Tinted Glass	<input type="checkbox"/> Two-Tone Paint <input type="checkbox"/> Trailer Tow Hitch / Receiver <input type="checkbox"/> Trailer Tow Package <input type="checkbox"/> Van – Dual Power Sliding Doors <input type="checkbox"/> Van – Power Sliding Side Door <input type="checkbox"/> Vinyl/Landau Top <input type="checkbox"/> Wheels – Alum/Alloy <input type="checkbox"/> Wheels – Chrome <input type="checkbox"/> Wheels – Wire INTERIOR <input type="checkbox"/> Adjustable Foot Pedals <input type="checkbox"/> Air Conditioning – Automatic <input type="checkbox"/> Air Conditioning – Manual <input type="checkbox"/> Air Conditioning – Rear <input type="checkbox"/> Audio – AM/FM <input type="checkbox"/> Audio – Cassette <input type="checkbox"/> Audio – CD Player <input type="checkbox"/> Audio – CD Remote Changer <input type="checkbox"/> Audio – Entertainment / DVD System <input type="checkbox"/> Audio – In-Dash CD Changer <input type="checkbox"/> Audio – MP3 <input type="checkbox"/> Audio – Premium Sound System <input type="checkbox"/> Audio – Rear Entertainment / DVD System <input type="checkbox"/> Cruise Control <input type="checkbox"/> Moonroof – Power	<input type="checkbox"/> Moonroof – Dual <input type="checkbox"/> Navigation System <input type="checkbox"/> OnStar <input type="checkbox"/> Power Locks <input type="checkbox"/> Power Windows <input type="checkbox"/> Rear Window Defogger <input type="checkbox"/> Seats – First Row Bench <input type="checkbox"/> Seats – First Row Buckets <input type="checkbox"/> Seats – Heated <input type="checkbox"/> Seats – Heated and Cooled <input type="checkbox"/> Seats – Leather <input type="checkbox"/> Seats – Power Driver <input type="checkbox"/> Seats – Power Passenger <input type="checkbox"/> Seats – Second Row Bench <input type="checkbox"/> Seats – Second Row Buckets <input type="checkbox"/> Seats – Third Row Bench <input type="checkbox"/> Seats – Third Row Buckets <input type="checkbox"/> Sunroof (Power) <input type="checkbox"/> Telescope Steering Wheel <input type="checkbox"/> Tilt Steering – Automatic <input type="checkbox"/> Tilt Steering – Manual MECHANICAL <input type="checkbox"/> ABS Brake Systems <input type="checkbox"/> ABS – Four Wheel <input type="checkbox"/> ABS – Rear Only	<input type="checkbox"/> Automatic Load-Leveling <input type="checkbox"/> Pickup – Dual Fuel Tanks <input type="checkbox"/> Pickup – Power Running Board <input type="checkbox"/> Power Brakes <input type="checkbox"/> Power Steering <input type="checkbox"/> Suspension – Rear Air <input type="checkbox"/> Suspension – Self-leveling <input type="checkbox"/> Traction Control SAFETY <input type="checkbox"/> Air Bag – Driver Side <input type="checkbox"/> Air Bag – Front Side <input type="checkbox"/> Air Bag – Head <input type="checkbox"/> Air Bag – Passenger Side <input type="checkbox"/> Air Bag – Second Row Side <input type="checkbox"/> Air Bag – Side Air Bags – Curtain <input type="checkbox"/> Air Bag – Side Air Bags – Torso <input type="checkbox"/> Anti-Theft – System <input type="checkbox"/> Anti-Theft – Tracking/Notification <input type="checkbox"/> Garage Door Opener <input type="checkbox"/> Keyless Entry <input type="checkbox"/> Remote Ignition <input type="checkbox"/> Reverse Sensor <input type="checkbox"/> Safety Rollbar <input type="checkbox"/> Tire Inflation/Pressure Monitor
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VEHICLE CONDITION:

5 – Excellent 4 – Very good 3 – Good 2 – Fair 1 – Poor U – Unknown

INTERIOR		Comments
SEATS: Seats, seat belts, seat backs, and headrests. Includes third seats in vans, SUVs, and wagons.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> U	
CARPET: Includes molded inserts. Includes trunk carpet and floor mats.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> U	
HEADLINER: Headliner and visors.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> U	
DOORS / INTERIOR PANELS: All inner door panels. Trunk panels.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> U	
DASH/CONSOLE: Center and overhead console.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> U	
GLASS: Glass only. Does not include moldings, aftermarket tint, or plastic convertible glass.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> U	
EXTERIOR		
BODY: Outside body panels, including truck beds. Does not include bumpers or grills. Ding = golfball size or smaller.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> U	
PAINT: All body panels, including truck beds. Does not include paint on bumpers, trim, or spoiler.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> U	
TRIM: Major: grilles, bumpers, wheels, mirrors, body cladding, luggage racks, spoilers, running boards, and roof racks. Minor: lamps, emblems, antennas, wheel covers, and all outside moldings.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> U	
VINYL OR CONVERTIBLE TOPS: Convertible roof including plastic back glass, simulated convertibles, landau, full vinyl top	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> U	
MECHANICAL		
ENGINE: If engine is inaccessible, mark as Unknown.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> U	
TRANSMISSION: If transmission inaccessible, mark as Unknown.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> U	
TIRES		
Rate tires independently, add ratings for each tire (4) to determine overall rating.	<input type="checkbox"/> 5 <input type="checkbox"/> 4 <input type="checkbox"/> 3 <input type="checkbox"/> 2 <input type="checkbox"/> 1 <input type="checkbox"/> U	